

EMS Communications: Last Updated May 2025												
Topic to Communicate	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25
Strategy and Policy for Sustainability	Through tenders and general communciations. Planning for strategy review and target setting workshop. Planning for UCAP	Through tenders and general communciations. Planning for UCAP	Through tenders and general communciations. Planning for UCAP strategy and targets.	Through tenders and general communciations. Planning for UCAP strategy and targets.	Through tenders and general communciations. UCAP working groups set up and first meet.	Through tenders and general communciations. Planning for UCAP strategy and targets.	Through tenders and general communciations. Departmental CAP reviews. Planning for UCAP strategy and targets.	Through tenders and general communciations. Departmental CAP reviews. Planning for UCAP strategy and targets.	Through tenders and general communciations. Planning for UCAP strategy and targets.	Through tenders and general communciations. Planning for UCAP strategy and targets.	Through tenders and general communciations. Planning for UCAP strategy and targets.	Through tenders and general communciations.
					UCAP working groups set up and first meet.	04/06/25 CROSS Forum first meeting and ISO14001 Management Review completed, summary shared with staff. UCAP Working groups meeting bi-monthly.	UCAP Working groups meeting bi-monthly.	UCAP Working groups meeting bi-monthly.	UCAP Working groups meeting bi-monthly. Sustainability annual reporting	UCAP Working groups meeting bi-monthly.	UCAP Working groups meeting bi-monthly.	UCAP finalised and implemented from Jan26 and to be the new sustainability strategy.
Legal Register	Review using Barbour Cedrec and update to all parties as necessary	Review using Barbour Cedrec and update to all parties as necessary	Review using Barbour Cedrec and update to all parties as necessary	Review using Barbour Cedrec and update to all parties as necessary	Review using Barbour Cedrec and update to all parties as necessary	Review using Barbour Cedrec and update to all parties as necessary	Review using Barbour Cedrec and update to all parties as necessary	Review using Barbour Cedrec and update to all parties as necessary	Review using Barbour Cedrec and update to all parties as necessary	Review using Barbour Cedrec and update to all parties as necessary	Review using Barbour Cedrec and update to all parties as necessary	Review using Barbour Cedrec and update to all parties as necessary
EMS and Sustainability	Staff induction. Sustainability newsletter	Staff induction. Sustainability newsletter	Staff induction. Sustainability newsletter	Staff induction. Sustainability newsletter	Staff induction. Sustainability newsletter	Staff induction. Sustainability newsletter	Staff induction. Sustainability newsletter	Staff induction. Sustainability newsletter	Staff induction. Sustainability newsletter	Staff induction. Sustainability newsletter	Staff induction. Sustainability newsletter	Staff induction. Sustainability newsletter
Communicate ISO 14001 to stakeholders	Ongoing	Ongoing	Ongoing	Ongoing	Management review	External Audit	Report on External audit report	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing
Communicate ISO 14001 to academic departments	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Report on External audit report	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing
Communicate ISO 14001 to contractors	Ongoing through Sustainable Procurement work	Ongoing through Sustainable Procurement work	Ongoing through Sustainable Procurement work	Ongoing through Sustainable Procurement work	Ongoing through Sustainable Procurement work	Ongoing through Sustainable Procurement work	Ongoing through Sustainable Procurement work	Ongoing through Sustainable Procurement work	Ongoing through Sustainable Procurement work	Ongoing through Sustainable Procurement work	Ongoing through Sustainable Procurement work	Ongoing through Sustainable Procurement work
Spill kit and emergency prepardness		Spill kit audits. All EA engagement			Toolbox talk sent to all campus division staff		Training				Emergency preparedness/ announce spill kit training	